



EXTERNAL ADVERTISEMENT

Botswana Geoscience Institute (BGI) is a parastatal under the Ministry of Minerals & Energy. It was established under the Botswana Geoscience Institute Act of 2014 to undertake research in the field of geosciences and provide specialized geoscientific services. BGI serves as the custodian of geoscience data and information, promoting the search for and exploration of minerals in Botswana. Additionally, it functions as the advisory body for geosciences and geohazards.

BGI is looking for highly motivated, dynamic and experienced individuals to join its team of professionals under the following vacancy:

1. ACCOUNTANT

JOB SUMMARY/PURPOSE:

Reporting to the Manager - Finance, the incumbent will ensure compliance to financial regulations (regulatory compliance), capturing financial data transactions to produce financial statements and to provide management reporting on all financial data, sales, profitability, credit data, and management financial information as well as costing (i.e. variable costing and activity-based costing).

MINIMUM QUALIFICATIONS, SKILLS AND KNOWLEDGE

- Bachelor's degree in accounting/finance or equivalent
- Associate membership of a recognized professional accounting body (ACCA/CIMA/CA/BICA/CFA)
- Minimum of 5 years post qualification experience in an accounting/finance environment
- Expert knowledge in all areas of financial/accounting management.
- Demonstrated knowledge of latest developments in international financial accounting/financial management practices and standards.

KEY PERFORMANCE AREAS

- Financial control
- Financial accounting
- Financial analysis
- Tax management
- Financial systems
- Financial industry Regulatory Framework
- Financial Reporting

COMPETENCIES

- Technical Expertise
- Customer Focus
- Planning & Execution
- Communicating Effectively
- Risk management
- Financial management
- Integrity

REMUNERATION

BGI offers a competitive remuneration package that is commensurate with the position.

HOW TO APPLY

Candidates are requested to **Send** application letter, CV, certified copies of certificates and three (3) recent reference letters to; recruitment@bgi.org.bw not later the **5th April 2024**.