



**Botswana
Geoscience
Institute**

Excellence in Geoscience

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INVITATION TO TENDER

Botswana Geoscience Institute (BGI) was established to undertake research in the field of Geosciences and provide specialised geoscientific services, be a custodian of geoscience information, promote research for and exploration of any mineral in Botswana and to act as an advisory body in respect to geoscience and geohazards. BGI invites companies with relevant experience and requisite skills to participate in the below mentioned tender.

1. Tender Reference No. BGI/DID/23/07/003

TENDER TITLE: CONSULTANCY SERVICES FOR THE DEVELOPMENT OF A DATA AND INFORMATION MANAGEMENT FRAMEWORK

- Sealed Tender Offer are invited for the provision of consultancy services for the development of a data and information management framework.
- Procuring Entity is **BOTSWANA GEOSCIENCE INSTITUTE**
- Procurement Method is: **Open Domestic Bidding**
- Tenderers who are domiciled in Botswana must be registered with the **Public Procurement Regulatory Authority** in the following categories:

Code 310 Surveying Services

Subcode: 03 - Geographic Information Systems (GIS) and Data Management Process

- The Bid Submission Method is: **Two Envelope Submission Method.**
- Tender Sale Date: **3rd August 2023**

- The closing date and time for receipt of sealed tender offers is 1000 hours on the 23rd August 2023. The tender shall be opened same day after closing.
- Late tender offers will not be accepted.
- The name and address of the bidder should be clearly marked on the envelope.

Botswana Geoscience Institute is not bound to accept the lowest or any tender offer.

Sale of Tender Documents.

- ITT Documents are available for collection during working hours – 08:00 to 13:00 and 14:00 to 17:00 on weekdays at BGI Procurement and Assets Management Office 015
- Enquiries in relation to this notice can be made to procurement@bgi.org.bw
- Non-refundable Tender Document Fee: BWP2000.00 (EFT or bank guaranteed) for each Tender.

Bidders are required to make payments to the Institute's bank account as shown below and provide proof of payment upon collection of a tender document:

First National Bank Botswana
Account Number: 62594432371
Branch Number: 281767
Branch Name: Lobatse Branch
SWIFT Code: FIRNBWGX
REF: Company Name

In line with Government Policy Reform 2015: Affirmative Action in favour of youth to pay half price of (BWP1000.00) to purchase tender documents on production of youth directorship proof. Detailed Bids/Tenders must be submitted in a plain sealed envelope clearly marked with Tender Number and Tender Title and must be submitted no later than the date/time stated above.

Bids/Tenders must be hand delivered to the address below:

Chief Executive Officer,
Botswana Geoscience Institute
Plot 11566, Khama 1 Avenue
Procurement & Asset Management Office # 015
Lobatse, BOTSWANA