

Tender Reference No. BGI/PMO/24/09/021

Tender Title: Framework Contract for Supply and Delivery of Personal Protective Equipment (PPE) For Botswana Geoscience Institute on A Two-Year Contract

Sealed Tender offers are invited for the procurement of **framework contract for supply and delivery of personal protective equipment (PPE) for Botswana Geoscience Institute on a two-year contract**

- The Procuring Entity is **Botswana Geoscience Institute**
- Procurement Method is: **Open Domestic Bidding**.
- Tenderers who are domiciled in Botswana must, to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the

Code:211 General Supplies Sub Code: 04 Clothing, apparels & fabrics

Code:213 General Manufacturers/Producers Sub Code: 09 Clothing and fabrics

- This tender is reserved for 100% Citizen Owned Companies in line with Section 76 (1) of the Public Procurement Act
- Preference margins will be applied to qualifying bidders in line with Presidential Directive Cab 19(B) 2013: Local Procurement Scheme (LPS).
- The physical address for collection of tender documents is Botswana Geoscience Institute, Khama 1 Avenue Crescent, Phase II Building, Lobatse, Ground floor, office 015, Procurement Office.
- Documents may be collected during working hours between **08:00hrs-13:00hrs** and **14:00hrs-17:00hrs** with effect from 27/09/2024, **Monday to Friday** upon provision of payment receipt.
- A non-refundable deposit of P250.00 payable by electronic payment method made out in favor of the Botswana Geoscience Institute is required on collection of the tender documents. 100% youth owned companies shall only be required to pay P125.00. Proof of 100% youth ownership in the form of a company shareholders' Identity card and CIPA Registration Extract shall be required.
- Bidders are required to make payments to the Institute's bank account as shown below:

First National Bank Botswana
Account Number: 62594432371
Branch Number: 281767
Branch Name: Lobatse
SWIFT: FIRNBWGX
REF: Company Name

- Queries or clarifications relating to the issuance of these documents may be addressed to the Chief Executive Officer in writing not later than **five(5) working days** before the tender closing date to **Mr Sakaio Motsumi**, Tel No +267

5336882 Email address: motsumis@bgi.org.bw Fax No. +267 533 4295 and
Abednico Sebedi Tel No: +267 5336700/711 Email address: sebedia@bgi.org.bw
Fax No: +267 533 4295

- The closing date and time for receipt of sealed tender offers is 18/10/2024 at **10:00** hours
- Late tender offers will **not** be accepted.
- The Bid Submission Method is: **One (1) Envelope Submission Method** in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
- The bidder shall submit one (1) original tender document marked "**ORIGINAL**" and 2 duplicate copies of the original document marked "**COPIES**" in one sealed envelope clearly marked: Tender reference No: **BGI/PMO/24/09/021** a tender for the supply and delivery of PPE for Botswana Geoscience Institute

The name, telephone number and postal address of the bidder should be clearly marked on the reverse side of the envelope.

Bids **shall** be firmly bound, submitted in an envelope or package, securely sealed in such manner that does not allow for the envelope or package to be easily opened and resealed.

The procuring entity **shall**, during bid opening, reject any envelope or package that is not sealed and/or labelled in such a manner as provided in the above instruction.

- Tender documents shall be delivered to:
**Botswana Geoscience Institute,
Procurement Office,
Ground Floor, Office 015
Khama 1 Avenue, Phase II Building, Lobatse.**

The Public Procurement Regulatory Authority Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the tender document.

Notwithstanding anything in the foregoing, Botswana Geoscience Institute is not bound to accept the lowest or any tender offer.



**Procurement Unit
Botswana Geoscience Institute**

